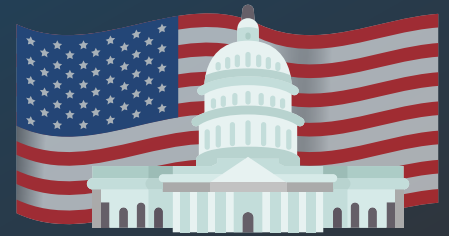


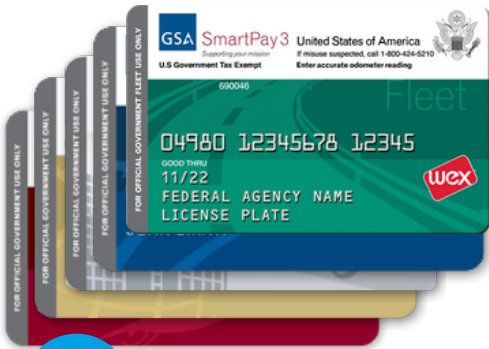
RevGEN Guide to Government Travel



How do you determine **who** qualifies for the federal Per-Diem?

APPROVED

- Travelers with a government-issues SmartPay Credit Card



- Valid Common Access Card (CAC) Holders



- Guests with official Military/Government Orders

- Guests with an FFRC I.D. Card

See a list of all active FFRCs at www.nsf.gov/statistics/ffrdclist/

More Common

Less Common

What about **contractors**?



Example Contractor CAC

Due to operational laxness at many hotels across the country, many contractors expect to receive a Per Diem rate despite not technically qualifying for one. Rather than turn away potentially lucrative business, consider offering a **government contractor rate** at a dynamic discount, or somewhat competitive with Per Diem

Other Government Related Business

There are still guests that may be affiliated with the government / military in some way, but don't qualify for Per Diem. Consider offering rates that can still capture this demand, but perhaps in another market segment (especially if they are not travelling in an official capacity). Try loading a **Military Appreciation** or **Retired Personnel Rate**.

Useful Resources

Scan the QR codes to access some of the most commonly visited Government-related pages that revenue managers can use!

- GSA Per Diem Lookup
- CAGE# Lookup
- SAM.gov
- FEMA Website

